

**AUTHORIZATION LETTER TO ISSUE
BIRTH CERTIFICATE**

I _____ (print your name)

give permission to:

_____ (person picking up certificate)

to obtain a birth certificate for:

_____ (person named on certificate).

Date of Birth of person named on certificate: _____

If you are requesting the certificate for someone other than yourself, please check off your relationship to the person named on the certificate.

_____ Current Spouse

_____ Sister

_____ Child

_____ Brother

_____ Mother

_____ Grandchild

_____ Father

_____ Grandparent

Sign your name here

Date

YOU MUST ATTACH A COPY OF YOUR VALID STATE ID. MAKE SURE THE PICTURE AND SIGNATURE ARE CLEAR. THE PERSON PICKING UP THE CERTIFICATE WILL ALSO NEED TO PROVIDE THEIR VALID STATE ID.